

Policy and Procedure

Department: Housing and Auxiliary Services	Section: DSL-HAS-H-017
Title: Storage of Personal Items	Effective Date:
Authored by: Lucas D. Novotny	Approval Date:
Approved by:	Revision Date:
Type: Departmental Policy	

Purpose: Outline the responsibilities of on-campus residents regarding the storage of both personal items and University-owned furniture provided in each residence hall room.

Scope: All students living in the residence halls.

Policy: All of a student's personal possessions, as well as any and all University-owned furniture and equipment assigned to an individual room, must be stored in that room.

No additional storage space is available to residents.

The University and Housing and Auxiliary Services does not provide storage space for personal items for students over the summer.

Housing and Auxiliary Services does not provide storage options to student over the summer; items left behind in rooms following check-out will be discarded, and fines may assessed to that student.

Firearms are not permitted on campus and cannot be stored in the residence halls.

Procedure: Housing and Auxiliary Services recommend working with the Department of Public Safety with regard to storing bicycles for extended periods of time.

If a student has large sports equipment, the student should work with a coach or organization to aid in finding a space to store those items.

Please reference the University policy [Prohibition of Weapons and Concealed Handguns](#).

Accountability/Follow-up: Students storing prohibited items such as firearms or other weapons will be asked to remove the items from on campus. Additional action may be taken by Housing and Auxiliary Services and/or

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Department of Residential Life or may be handled by the Department of Public Safety or the Office of Community Standards and Wellbeing.