

Policy and Procedure

Department: Residential Life and Housing and Auxiliary Services	Section: Living at Creighton
Title: Personal Searches	Effective Date:
Authored by:	Approval Date:
Approved by:	Revision Date:
Type: Residential Student Policy	

Purpose: Define the rights of the University to conduct personal searches within the residence halls.

Scope: Personal searches conducted by the Department of Residential Life are limited to spaces which the student occupies within the residence halls. Personal searches of guests of the residence halls also falls under this policy.

Searches of other personal property not within the residence halls is not within the scope of the Department of Residential Life. *All other searches, both personal and other property falls under the scope of the "Searches" policy in the [Creighton University Student Handbook](#).*

Policy: The University reserves the right to search a resident and their belongings if a University official believes that a student is in violation of Creighton University community standards and/or procedures, or local, state, or federal law. Furthermore, if a University official believes that a student or their guest is in violation of Creighton University standards and/or procedures, or local, state, or federal law, the University official has the right to check any packages, book bags, boxes, duffel bags or other items brought into the residence halls.

If a University official believes that a student or their guest is in possession of alcohol, drugs, and/or other illegal substances. The University official has the right to check any personal items brought into the residence halls.

Procedure: All searches are required to be approved by the Vice Provost for Student Life or their designee.

Accountability/Follow-up: Prohibited or illegal items that are found with a student or their guest are subject to confiscation by the University. The student's name and NetID will be documented, and the incident may require further action through the Office of Community Standards and Wellbeing, the Department of Public Safety or law enforcement in Douglas County.